

Name

Department

(Person reporting the hazard to complete this form)

•					
Date					
Location of the Hazard					
A Brief Description of the Hazard including date when it was first identified					
Risk Rating (based on your initial assessment)		High	Moderate		Low
Signature					
ADMIN Use Only					
Received on					
Remedial Actions Taken	 1. 2. 3. 4. 				
Further Action if the Hazard is not Eliminated					
Completed by				Date	2: